

**RUTHERFORD COUNTY, TENNESSEE
CORRECTIONAL WORK CENTER MINUTES
DECEMBER 3, 2012
8:30 A.M.**

The Rutherford County Correctional Work Center Board met for their monthly board meeting on Monday, December 3, 2012.

A) MEETING CALLED TO ORDER

Chairman Ernest Burgess called the meeting to order at 8:30am.

B) ROLL CALL

BOARD MEMBERS PRESENT

Mayor Ernest Burgess, Chairman
Tom Hartley, Vice Chairman
Frances Mosby
Grant Kelley
Bob Asbury

OTHERS PRESENT

Bernard Salandy, Superintendent
Dianne Chapman, Administrative Assistant

C) APPROVE MINUTES OF THE LAST MEETING

Mr. Kelley moved that the minutes of the November 5, 2012 meeting be approved as published. Seconded by Mr. Asbury. The motion carried unanimously with favorable votes.

D) REPORT OF EXPENDITURES

The Board was presented with the litter pickup report, budget spreadsheet, monthly worker report, general session's bill, and the yearly activity report. Superintendent Salandy noted that most line items are still in good shape with the exception of lines 101-54220-335 (maint./repair building) and 101-54220-336 (maint./repair of equipment). After discussion, Mr. Asbury moved that the report of expenditures be approved as presented. Seconded by Mr. Hartley. The motion carried unanimously with favorable votes.

Superintendent noted Nashville Machinery has worked on the chillers. He was informed that the total bill to repair the chillers will be approximately \$12,000. Therefore, we need to transfer \$4,000 into line 101-54220-335 and \$8,000 into line 101-54220-336 for a total of \$12,000 coming from line 101-54220-399 (other contracted services). Since the workhouse building was opened in 2008, the Board questioned the original warranty on the chillers. Staff will contact R.G. Anderson, contractor, to see what the original warranty included and for how long. After discussion, Mr. Hartley moved to recommend approval of the budget

amendment. Seconded by Mrs. Mosby. The motion carried unanimously with favorable votes.

E) OTHER BUSINESS, IF ANY

Superintendent noted we have one female guard out on maternity leave and one male guard that will be on military leave for an extended period of time. Therefore, we may need to hire temps.

Superintendent updated the Board of December events as follows: December 7 is the Staff Christmas party. December 8 at 7pm the Northside Baptist Church invited the inmates to their church Christmas play. December 14 at noon is the Women to Women graduation. December 15 at noon is the inmate Christmas party for those active in programs. December 21 at noon is the Positive Parenting Christmas party. The Board was invited to all activities.

The inmates are cleaning approximately 300 helmets for the Blackman Youth Football Association as a public service.

Superintendent noted the medical and workhouse staffs are anxious to begin the process of becoming accredited with the National Conference on Correctional Health Care. All employees are on board to get started with the process. The inspections will consist of the medical and food divisions. As of now, any fees would be taken out of line 101-54220-399. Medical has agreed to pay half of any and all fees.

Mayor Burgess noted since the State allows the Counties to set fees for DUI litter pickup a Resolution was adopted by the Public Safety Committee recommending to the Board of Commissioners the fee be increased from \$20 to \$30. After discussion, Mr. Kelley moved that the Board confirms the DUI litter pickup fee be increased to \$30 per day for DUI offenders. Seconded by Mrs. Mosby. The motion carried unanimously with favorable votes.

Superintendent thanked the Mayor and Board Members for their dedication and hard work over the past year. 2012 was a success because the board members and employees worked well together.

Mrs. Mosby, on behalf of the Mayor and Board Members, thanked Superintendent and employees for being a great team to work with. The Mayor and Board Members all agreed and look forward to another successful year of working together as a team.

There being no further business to come before the Board, the meeting was adjourned at 9:20am.

Respectfully submitted,


Bernard Salandy, Superintendent

Ernest Burgess, Chairman